

  
**destiny christian**  
PRESCHOOL  
Teacher Job Description

Job Title: Preschool Teacher

Reports To: Preschool Director

Works Closely With: Other Teachers and Aides

Compensation: \$14-\$16 per hour depending on education and experience

Ideal candidates will have 24+ECE units and 4 years of teaching experience

#### JOB SUMMARY

The Preschool teacher is responsible for planning and implementing a program to teach young children. The Preschool Teacher shall provide a safe and developmentally appropriate preschool program in accordance with all relevant legislation, policies and procedures. The Preschool Teacher will be respectful of children and parents, and ensure that equipment and facilities are clean, safe and well maintained. Failure to provide adequate services may place children at risk.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

Develop and implement a developmentally appropriate preschool program for young children

- Plan and implement activities to meet the physical, emotional, intellectual and social needs of the children in the program
- Serve nutritious snacks and lunches
- Ensure equipment and the facility are clean, well maintained and safe at all times
- Provide weekly and monthly schedules of activities
- Develop culturally appropriate programs and activities
- Develop activities that introduce math, literacy and science concepts
- Adhere to set policies and procedures including acceptable disciplinary policies
- Know emergency procedures
- Attend staff meetings, staff in-service, and all other required meetings and trainings

Supervise children in the Preschool

- Ensure children are supervised at all times
- Provide various experiences and activities for children including songs, games and story telling
- Build children's esteem
- Comfort children
- Establish routines and provide positive guidance
- Provide a safe and secure environment for children to feel comfortable
- Implement positive discipline when required using the Nurtured Heart Approach
- Clearly and effectively communicate in a manner that children understand
- Observe children and make note of progress
- Integrate special needs children in a positive and respectful manner
- Assist in the general hygiene needs of children (i.e. toilet training)

Communicate with parents and members of the community

- Keep parents informed of program expectations, program activities and their child's progress and development
- Participate in church and community activities
- Promote literacy and early education

Perform other related duties as required

*Destiny Christian Preschool ~ A Ministry of Destiny Christian Church*

## REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of child development and early education theories and practices
- A desire to work with young children
- Effective verbal and listening communications skills
- Stress management and time management skills
- Teaching skills
- Knowledge of safe and appropriate activities for children
- Policies and procedures to ensure that children are supervised and safe at all times
- Team building skills
- Analytical and problem solving skills
- Decision making skills
- The ability to be respectful, flexible, consistent and fair
- Possess cultural awareness and sensitivity
- Demonstrate sound work ethics
- Show compassion and understanding
- Build esteem while ensuring a safe and secure environment

## REQUIRED EDUCATION, CERTIFICATIONS AND EXPERIENCE

Must be an active member of Destiny Christian Church or similar Bible-based church and have a personal relationship with Jesus Christ  
Must have a minimum of 24 early childhood education units  
Must have a minimum of four years prior preschool teaching experience in a licensed center  
Must possess California Child Care Course CPR/First Aid/Health certificates  
Must pass the state licensing Criminal Background Check  
Current TB test and Health Screening, provide proof of measles and Pertussis vaccination  
Complete online Pesticide Training, online Mandated Reporter Training, and online Harrassment in the Workplace Training

## WORKING CONDITIONS

Caring for children can be stressful and physically demanding, as well as exhausting. The Preschool Teacher must ensure that children are supervised at all times, and that children are involved in safe and appropriate activities. The Preschool Teacher will be working in a busy and occasionally noisy environment. There may be a number of situations happening at once, and the Preschool Teacher must be prepared to handle accidents and emergencies at any time. The Preschool Teacher may come in contact with children who are ill and/or contagious, and must take precautions to ensure the health and safety of all children, parents, staff and themselves. The Preschool Teacher may be lifting and carrying children and equipment, and may spend time sitting on the floor or child sized furniture. The Preschool Teacher will be expected to keep the classrooms and equipment clean and maintained.

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

I certify that I have read and understand the responsibilities assigned to this position.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

I certify that this job description is an accurate description of the responsibilities assigned to the position.

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Title

\_\_\_\_\_  
Date